



INGALLS EVENT CENTER | OCTOBER 10 • 11 | SAT & SUN, 10AM - 5PM

The website for the show is www.iehomeshow.com. For answers to many of your questions, including information on the floor plan and more, please refer to the exhibitor link.

PLEASE SEE THE FOLLOWING MOST FREQUENTLY ASKED QUESTIONS FOR THIS HOME SHOW

SHOW HOURS: Sat & Sun, 10:00 am - 5:00 pm

VENDOR MOVE-IN AND OUT TIMES: These times will be adhered to unless changes that are approved by show management in advance.

- **MOVE-IN TIMES:** Fri, October 9: noon - 7:00 pm and Sat, October 10: morning limited to 8:00 am - 9:00 am. Note on Sat morning you will not be able to park your car next to the building. All products will need to be walked in from your car. *We strongly suggest you move in on Friday afternoon.*
- **MOVE-OUT TIMES:** Sun, October 11: 5:00 pm - 8:00 pm after show is closed and all attendees are out and Mon, October 12: 8:00 am - 11:00 am. *Booth early tear down - this is not allowed till the show hours are over. Attendees expect vendors to be on-site during the show.*

MOVE-IN DIRECTIONS: There will be signage showing where to load in and out.

FORKLIFTS: There will be complimentary forklift service with limited hours.

- Fri, October 9: Noon - 6:00 pm
- Mon, October 12: 8:00 am - 11:00 am

CART SERVICE: Cart service is limited and available on a first-come, first-served basis.

CITY RETAIL LICENSE: Please go to the exhibitor page at iehomeshow.com and click on the retail requirements. Anything sold on the show floor will need a license at least two weeks in advance.

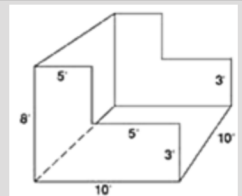
PARKING: Parking is free, with a designated area for vendors. Please review the parking map that has been posted on the Inland Empire Home Show website (www.iehomeshow.com). Overnight trailer parking - at this time none is allowed.

VIP TICKETS: This is a free admission show with registration. Sign up at our website: www.iehomeshow.com.

HOTEL STAY: We recommend hotels in the cities of Eastvale, Norco, or Corona – all of which are less than 10 minutes from the facility.

BOOTH SET-UP:

- Show Management will provide an 8 ft. high back drape & 3 ft. high side drape
- 3 ft. high side drape will extend out from back drape
- Only island exhibits may exceed 8 ft. in height with Show Management approval
- Equipment on display is exempt from the height limit
- Any portion of an Exhibitor's display extending beyond 5 ft. from the back drape may only be 4 ft. in height – unless you have submitted plans for approval prior to the show
- No canopies allowed inside the building
- USE OF DUCT TAPE IS PROHIBITED



BOOTH ETIQUETTE AND RULES: There is no standing in the aisles to promote your service or product. All vendors must stay within their allotted booth space.

TAPE DOWN OF BOOTHS: All booths that have raised areas from carpet, tile, or other display products must be taped down and secured as to not cause a trip and fall for the attendees.

ABOUT THIS VENUE: The Ingalls Event Center is a new indoor facility. According to the City of Norco regulations, the venue's side doors must remain open at all times.

On the Edge Promotions is not responsible for lost or stolen items with your booth.